



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 22 June 2023

To: Members of the
AUDIT AND RISK MANAGEMENT COMMITTEE

Councillor Michael Tickner (Chairman)
Councillor Robert Evans (Vice-Chairman)
Councillors Jeremy Adams, Felicity Bainbridge, Simon Fawthrop, Julie Ireland,
Simon Jeal, Jonathan Laidlaw, Ruth McGregor,

Co-opted Members:
Greig Allen and Theresa Farr

A meeting of the Audit and Risk Management Committee will be held at Bromley Civic Centre on **TUESDAY 4 JULY 2023 AT 7.00 PM**

TASNIM SHAWKAT
Director of Corporate Services & Governance

Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk>

A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 8TH MARCH 2023 (EXCLUDING THOSE CONTAINING EXEMPT INFORMATION)** (Pages 5 - 14)
- 4 **ADOPTION OF INDEPENDENT MEMBERS** (Pages 15 - 18)
- 5 **QUESTIONS FROM COUNCILLORS OR MEMBERS OF THE PUBLIC**

In accordance with the Council's Constitution, questions that are not specific to reports on the agenda must have been received in writing 10 working days before the date of the meeting.

Questions specifically concerning reports on the agenda should be received within two working days of the publication date of the agenda. Please ensure that questions specifically regarding reports on the agenda are received by the Democratic Services Team by **5pm on Wednesday 28th June.**

6 MATTERS ARISING (Pages 19 - 22)

7 QUESTIONS ON THE INTERNAL AUDIT REPORTS PUBLISHED ON THE COUNCIL WEBSITE

Questions specifically concerning the published internal audit reports should be received within two working days of the publication date of the reports. Please ensure that questions specifically regarding the published internal audit reports are received by the Democratic Services Team by **5pm on Wednesday 28th June.**

The link to the published internal audit reports is:

[Internal Audit Reports](#)

INTERNAL AUDIT REPORTS

- 1. Housing Schemes (Governance of Partnerships)**
- 2. Quality of Placements (External): Children's Social Care**
- 3. Adult Social Care Residential Placements**
- 4. Appraisals**
- 5. Complaints (2022/23)**
- 6. Virtual School**
- 7. Referral and Assessment ASC**
- 8. Revenue Budget Monitoring (2022/23)**
- 9. Sickness Management**
- 10. HMO Licensing (2022/23)**

8 2019/20 EXTERNAL AUDIT REPORTS (Pages 23 - 38)

9 ANNUAL INTERNAL AUDIT REPORT 2022/23 (Pages 39 - 98)

10 ANNUAL GOVERNANCE STATEMENT 2022/23 (Pages 99 - 134)

11 COUNTER FRAUD PROGRESS REPORT (Pages 135 - 142)

12 RISK MANAGEMENT (Pages 143 - 170)

13 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

- | | | |
|-----------|---|---|
| 14 | EXEMPT MINUTES OF THE MEETING HELD ON 8TH MARCH 2023 (Pages 171 - 172) | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. |
| 15 | APPENDIX F - ANNUAL INTERNAL AUDIT REPORT (Pages 173 - 176) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |

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